

WPLC Collection Development Committee 2019-2020

Charge

To evaluate the composition of the collection purchased by the digital buying pool with particular attention on known concerns and potential additions to the collection.

Specifically, the committee will:

1. Solicit feedback from the community regarding the collection.
2. Create recommendations related to the collection.
3. Review and offer recommendations for revisions to the selection policy.
4. Annually, create recommendation for the buying pool allocation.

Committee Membership

The Committee will consist of three representatives each from the Board, Steering Committee, and Selection Committee, and will be geographically representative. The group is a committee of the Steering Committee and will report to the Steering Committee.

Annually, prior to October, each body will solicit volunteers for the committee and will choose their representation before October 1.

2019-2020 Committee Process & timeline

Due dates	Actions
September 2019	<ul style="list-style-type: none">• In preparation for the October meeting, review known issues and data plan from the project managers. Offer suggestions for additional data as needed.
October 2019	<ul style="list-style-type: none">• Review timeline and structure.• Review and make recommendation on BiblioBoard pilot report to be acted upon by the Steering Committee at their November meeting.• Begin annual process for collection/buying pool recommendations:<ul style="list-style-type: none">○ Review and discuss issues and data collected.○ Review drafts of patron and library surveys.○ Discuss potential recommendations and need for additional data.
November 2019	<ul style="list-style-type: none">• Patron and library surveys are in the field; results are compiled and shared with committee.
December 2019	<ul style="list-style-type: none">• Project managers provide any additional data and draft recommendations as directed by the committee.
January 2020	<ul style="list-style-type: none">• Continue annual process:<ul style="list-style-type: none">○ Review recommendations & gathered documentation.○ Discuss Steering Committee draft review: any areas need discussion?
February 2020	<ul style="list-style-type: none">• Recommendation draft is reviewed by Steering Committee and feedback is provided. Draft is shared with Board for their information and input to the Steering Committee.

March 2020	<ul style="list-style-type: none">• Committee reviews the feedback from the Steering Committee and revises recommendation as appropriate.
April 2020	<ul style="list-style-type: none">• Final recommendation draft is reviewed by Steering Committee in preparation for the Annual Membership Meeting.
May 2020	<ul style="list-style-type: none">• Recommendation draft is reviewed at Annual Membership Meeting and additional feedback is provided.• Committee reviews feedback and makes necessary updates and finalizes recommendation for Steering action.• Steering Committee approves.